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- 1 Visit the website **kits.ellisons.co.uk**. Click on 'My account' and sign in if you are an existing Ellisons customer, or register if you are a new customer.
- 2 Once you are signed in, click on 'Student kits'.
- 3 Enter your unique college code, shown below.

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- 4 You will be presented with a list of available kits for your college, simply select the quantity you require for each kit.
- 5 Click the 'Pre-order' button to add to your basket.
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- 7 Select 'Checkout'. All kits are made to order.
- 8 Complete the checkout process. Once your order has been processed, please allow 14 days for delivery. Payment will be taken immediately.
- 9 Confirmation of your order will be sent to your email address. Please keep this for future reference should you need to contact us.
- 10 A student kit contents sheet will be sent to your email address. Please keep this to check all contents for each kit ordered.

If you need any help with completing your order, please contact our college department.

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£ 200.30

Delivery Charge excl VAT:	£4.95
Total VAT	£41.05
Delivery.	Total: £246.30

Please note your delivery will be to your home. Please see below for terms and conditions of delivery.



- If the kit is no longer required, an administration charge of 10% will be deducted from the refund. If you wish us to collect the kit a collection fee of £12.99 will also be applied.
- Delivery charges will not be refunded
- If you arrange for the kit to be returned to us, please use a trackable method
- If the item is received in a non-saleable condition, then no credit will be issued.
- The kit must be returned fully boxed in perfect condition and each item in its original packaging

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