

MINUTES OF THE CORPORATION MEETING

Date	Wednesday 8th February 2017	Time 5.30pm	UNRESTRICTED FINAL
Venue	The Conference Centre, New College Stamford		
Chair	Paul Wingfield, deputising for Alison Grant		
<p>Membership: Martin Ballard, Alex Carty, Lauren Cleathero, Charlotte Favill, Jessica Green, Sarah Hobbs, Janet Meenaghan (Principal), Anthony Partington, David Pennell, Louise Perry, Emma Sheppard, Allison Sunley and Paul Wingfield.</p> <p>In attendance: Andrew Clare, Vice-Principal, Finance & Resources (“VPFR”), Alison Fox, Assistant Principal, Partnerships & Skills (“APPS”), Rachel Nicholls, Vice Principal, Curriculum & Quality (“VPC”) and Sally Brook Shanahan, Clerk to the Corporation.</p> <p>Apologies: Alison Grant, Rob Cottrell, Peter Fraser, Yasmin Ilahi and Roma Taylor</p>			

Paul Wingfield led a pre-meeting Governance discussion based on the pre-circulated paper written by the Chair. This outlined the key changes made to governance arrangements including to the determination which was now twenty Members with a minimum of ten and to the term of office for Members which was now two terms of up to four years each.

Improvements had been made to the appointment and Induction arrangements for Members including a requirement for all prospective Members, including Staff and Student Governors, to be interviewed by a minimum of two Members of the Search & Governance Committee before a recommendation to appoint could be made to the Corporation.

Significant gains had been made in relation to the engagement of Student Governors in governance as a result. There were now four student Members on the Corporation (1 HE and 3 FE) and one Co-opted Student Member on the Curriculum, Quality & Standards Committee. Members recorded how impressed they were with the commitment of the Student Governors.

The Corporation had already agreed to the Chair’s decision to step down from her role on 31st August 2017 at which point Allison Sunley, currently one of the two Co-Vice Chairs has indicated her willingness to succeed as Chair. A discussion followed in which the work of the current Chair to move the Corporation forward was acknowledged whilst recognising the need to create opportunities for new Vice Chairs to be appointed to ensure the Corporation is constantly moving forward. On that basis Paul Wingfield said he would like to see two new Vice Chairs being put forward for appointment.

The Committee structure had been revised to maximise its effectiveness including the re-introduction of the Search Committee and the inclusion of Co-opted Members on the Finance & Resources and Audit Committees. Amongst the advantages of doing this was that quoracy was no longer an issue.

New agenda items had been added at the Corporation to enable Committee Chairs to give a short introduction about the business transacted in their Committee to ensure all Members were well informed.

Members training had been further developed with both in-house and externally facilitated events being run.

The introduction of new Governors' Prizes for Students had been agreed in principle with the detail now under discussion. The plan was that Heads of Department/Course Co-ordinators would nominate candidates and that Governors would select the winner from a shortlist. An additional Award for English and Maths would be selected by a panel of Governors. In addition Student Awards for Staff are planned with recipients also being acknowledged by the Corporation.

A mentoring scheme for HE students was also being brought forward.

The Principal recorded that the paper was a fantastic way to describe the developments in governance and that it was a document that would be valued by governors. A suggestion was made that the paper could be further enhanced if the starting and ending points were added.

	Item	Actions
1.	<p>Welcome and Introductions The Chair opened the meeting and invited Members to introduce themselves for the benefit of Charlotte Favill whose appointment was to be recommended to the Corporation at the meeting.</p>	
2.	<p>Declarations of Interest None beyond those already recorded in the Register of Interests.</p>	
3.	<p>Minutes of the Corporation Meeting held on 14th December 2016 The Minutes of the Corporation Meeting held on 14th December 2016 were agreed and signed by the Chair as a true record.</p>	
4.	<p>Actions Table from the Corporation Meeting held on 14th December 2016 and matters arising from the Minutes not elsewhere on the Agenda</p> <p>Meeting held on 14th December 2016 <u>Action No. 4 – Minute 13, Page 8 – Final Ofsted Support and Challenge Visit</u> – The Clerk confirmed Members were almost there in relation to the completion of their mandatory training requirements at which point the Action would be closed.</p> <p>Meeting held on 19th October 2016 <u>Action No. 5 – Minute 18, Page 9 – Annual Safeguarding Report</u> – The suggestion to correlate absence and Safeguarding had been taken forward through the development of a new Management Information report that analyses attendance by various student group types including Looked After Children and to which Safeguarding had been added. The impact was to be covered in the Equality & Diversity and Safeguarding Report later on the agenda. It was agreed the Action can be closed.</p> <p><u>Action No. 7 – Minute 24, Page 11 – Award of Governors' Prize</u> – The ideas for Prizes had been discussed and agreed and were welcomed by Members. The Action was closed.</p> <p>Meeting held on 26th July 2016 <u>Action No. 3 – Minute 6, Page 4 – Three Year Financial Plan 2016/17 to 2018/19</u> – It</p>	

	<p>was confirmed the Business and Curriculum Plan for Borderville are under development and that the Plan will be included as an agenda item at the next meeting of the Corporation.</p> <p>In relation to other Actions where their completion dates are in the future, progress against them will be reviewed at that time.</p>	Clerk
5.	<p>Members' follow-up questions The Clerk confirmed no questions had been submitted in advance.</p>	
6.	<p>New Member Appointment and Member re-appointments Following her recent interview Charlotte Favill's application for Corporation Membership was proposed by the Chair and seconded by the Co-Vice Chair and agreed unanimously.</p> <p>With the agreement of the Members concerned and on the recommendation of the Search & Governance Committee it was agreed that the terms of office of David Pennell and Rob Cottrell would be extended from three to four years so as to be of a length consistent with all other Board appointments. Accordingly, David Pennell's current term of office would now end on 9th December 2018 and Rob Cottrell's on 23rd September 2018.</p>	
7.	<p>Principal's Report Members received the written Report in which the Principal highlighted the following matters:</p> <ul style="list-style-type: none"> • <u>New College Stamford Ofsted Inspection</u> – All indications pointed to the likelihood the Inspection will take place before Easter owing to the fact that the regular dialogue between the Support & Challenge Team and the Vice Principal, Curriculum and Quality and herself had ended signalling that the Inspection will take place in the next six weeks. Overall the team are happy and well prepared. Members were reminded that they may be required to participate in the Inspection that will take place between Tuesday and Friday in the week notified. <p>A discussion followed about recent Inspection outcomes in which the Principal confirmed that Safeguarding is a strong feature. She agreed with Members' comments that the list of recent outcomes looked bad but this had to be viewed in the context that inspections were risk based. On the other hand, and on a positive note, five "Good" colleges had short Inspections and held on to their grade. A Member asked for the Report from the College's last Ofsted Inspection in March 2015 to be uploaded on to the Board portal.</p> <p>Alex Carty said from the student perspective they could see the improvements being made.</p> <p>Overall the Principal said she and the Senior Leadership Team are confident, positioning and arguing for a Grade 2 and will take nothing less.</p> <ul style="list-style-type: none"> • <u>Policy Updates</u> – The Skills Plan, a part of the Government's Strategy, is built around 15 technical routes endorsed by employers. Further details will be included in a Governor Briefing in order to give a handy aide memoire prior to the Ofsted Inspection. 	Clerk



- **Funding Allocations 2017/18** – The Education Funding Agency (EFA) had issued a funding toolkit to help providers calculate their funding for the new academic year. This had enabled the College to identify three key risks. Firstly, the lagged funding model will mean the allocation for 2017/18 will be based on 16-18 recruitment in 2016/17. As the College had recruited below target this is expected to mean a reduction in EFA funding next year of around £400K.

Secondly, the EFA had signalled its intention to look closely at 16-18 subcontracting, having already prohibited this for Academies. The Colleges subcontracts currently amounted to c.£275K of EFA activity each year, most significantly to the Eastern School of Performing Arts (Wildcats). Consequently Wildcats had been alerted to the issue and the College is exploring the potential for a different contractual relationship. Allison Sunley asked for further details about the potential new contractual arrangement with Wildcats and was informed that a partnership contract for the supply of services may be the solution. The Vice Principal, Finance & Resources said this contractual model had been successfully operated before the new controls on subcontracting came into operation. Members discussed other options to ensure how the high quality provision from Wildcats can be maintained and noted it could mean the College had to employ staff.

Thirdly “Disadvantage funding” is calculated according to the number of students without GCSE grade C in English/maths. GCSE grading is changing to a 1-9 scale and the government is setting the new disadvantage funding bar at grade 4, potentially higher than the current grade C, which creates the possibility of reduced funding

The Vice Principal, Finance & Resources said he expected the EFA allocations would be notified by the end of February 2017 and those from the Skills Funding Agency (SFA) in March 2017. In response to a question from David Pennell the Vice Principal, Finance & Resources said the College was expected to have until September 2018 to adapt to the change.

- **Funding Gap 2017/18** – The Principal drew attention to the funding gap that will be in the order of £400K and said that she has instigated a review of all lines of the Budget in order to close it.
- **Property Strategy** – The Principal alerted Members to the strategic discussions underway arising from the development of Stamford. She said the ultimate aim should be to have a new college and there was the potential for this to happen in a number different ways. The Principal will outline the opportunities and options in more detail at the Strategic Planning Event on 27th April 2017,
- **Apprenticeship Growth** – Period 5 of the contract year that began in August 2016 had been finalised. It was noted that as Christmas and New Year fell in it activity was limited compared with other months. Good progress was reported in relation to business development in Period 6 (January) with 18 vacancies in the pipeline and 7 new starters enrolled. Currently apprenticeship enrolments were 30% up on the same time last year with

Principal



overall apprenticeship and associated adult loans activity above the funding allocation by almost £259K and above the growth target in the Financial Plan by more than £116K.

The SFA had approved the College's second growth request for adult loans funding which would take it to £337K up from £7K in the previous year. The Principal emphasised that it was this type of activity that will help close the funding gap and expressed her personal thanks to Alison Fox, Assistant Principal, Partnerships and Skills and her team for the impact they have made.

Finally it was noted the College is also bidding for £200K funding from the European Social Fund which, if successful, will be another income stream.

8. Sign off of the Area Review Options Assessment

The Principal explained that as part of the Area Review process, each college had submitted an Options Assessment setting out their Corporation's preferred outcome. The College Options Assessment, which was in line with the strategic direction set by the Corporation, confirmed its intention to remain a standalone college, whilst continuing to collaborate with Boston and Grantham Colleges in order to achieve income growth and cost efficiencies. At the most recent Steering Group meeting, held on 25th January, the Area Review team proposed a draft Recommendation in response to the Options Assessment and that Recommendation now needed Corporation approval prior to the final Steering Group meeting on 20th February 2017.

Before voting took place David Pennell asked about impacts of the projects with Boston and Grantham College on future flexibility. The Principal replied saying that as they were limited to logistics they would not hamper the College. Paul Wingfield observed that the College would retain control and may have also some gains available to it. The Principal agreed and said the intended outcome for the College to be left alone without a recommendation to merge would be achieved and that alongside there will be collaborative opportunities for the College to pursue. Paul Wingfield noted the particular benefits that would ensue via the development of activities across the South Lincolnshire group of colleges. Allison Sunley observed that a key outcome from the process had been to open up a forum for discussion with neighbouring colleges. The Principal pointed out that as a result of the Area Review process the College had been able to find out more about other colleges in the area. Paul Wingfield reported that sharing at governor level had also been enhanced as a result.

Members unanimously approved the New College Stamford Options Assessment and the draft Recommendation from the Area Review, namely:

“New College Stamford, to stand alone, focusing on improving quality and continuing to work with local schools to create a coherent offer to young people in the Stamford and Peterborough area. The college to continue to work



	<p>collaboratively with Boston College and Grantham College including on their Joint Venture for Apprenticeship delivery to better meet skills needs for employers and students and to improve quality.”</p>	
<p>9.</p>	<p>Key Performance Indicator Dashboard</p> <p>The Principal introduced the Performance Dashboard as at February 2017 and drew attention to the fact the MoT Training Centre had begun to generate income with £3K already received. In addition bookings to the value of £6K had been made along with a further £4K of business in the pipeline.</p> <p>Other income remained closely in line with previous discussions including the reduction in that from 16-18 year old students where the College had under recruited. In relation to applications the Principal reported a very positive response following the recent Open Day. The Vice Principal, Curriculum and Quality was working with the Marketing team on “keep warm” activities to optimise conversion.</p> <p>Members reviewed the Attendance, Retention and Punctuality metrics and in the course of a discussion that followed they noted that All Age Retention at 94.7% and FT Punctuality at 99.3% were strong and that FT Attendance, although below target at 90.4% was above that at the same time last year. Consequently Members concurred with the Principal’s view that these were good figures with which to enter inspection.</p> <p>The focus turned to the progress of students against their Minimum Achievement Grade (“MAG”) the target for which was 90% at, or above, that level and that the current figure was 77%. Members noted the huge volume of work being undertaken with students but that the target applied at the end of students’ courses and so the current progress was not a wholly accurate reflection of their actual progress, particularly where courses were long and thin. The data was driven automatically from MarkBook and was not counted until units had been recorded and so is being tidied up in readiness for inspection. Members discussed the In Year Progress of students which they noted would be a key focus at Inspection. David Pennell made the point that 77% progress at 6 months was being looked at rather than where students would be against the 90% target over 12 months. The Principal acknowledged how hard it was to have a metric and circulated a number of papers to show how progress was being tracked and how it drives decisions on discipline and the need for intervention sessions, whether to get to target or to aim even higher. She noted much good practice had fallen out of the new reports which had been developed in-house. It was agreed that Allison Sunley will meet with the Director of Quality in order to review the metrics and process.</p> <p>During the course of further discussion about MAGs Martin Ballard said that in order to see the trend he would like additional figures to show students at, below or above MAG in future KPI reports.</p> <p>Sarah Hobbs asked the Student Members how they felt the system worked. Jessica Green told Members about the regular meetings she had to track her progress at which she was encouraged to beat her MAG grades. Sarah Hobbs commended this approach for students and parents alike. Martin Ballard suggested thought be given to displaying the performance figures on screens around the College and said</p>	<p>DoQ & Allison Sunley</p> <p>Principal</p>



	<p>that in his view it was unlikely there was another college in the country that could claim the same level of detail in the management of its performance.</p> <p>Moving to the HR KPIs Emma Sheppard asked about progress with staff recruitment. The Principal confirmed that posts were out to advert but noted difficulties in recruitment continued due to salary levels not being high enough and the sector not being seen as glamorous added to which were the Eastern and rural factors. Hence, the Vice Principal, Curriculum & Quality said there was a Jobs Fair in the College on the day of the meeting to attract permanent and temporary staff as in some subject areas the College was vulnerable. Paul Wingfield told Members that in the course of his recent Link visit to Academic Studies, "A" Level students reported there were now more staff, which the Principal confirmed comprised agency recruits but that due to cost restrictions it is planned to recruit permanent staff over the summer.</p> <p>Martin Ballard thanked the Principal for taking on board the points he raised about reporting on Health & Safety KPIs and that he was pleased to see the progress being made with the Audits.</p> <p>Members received the Report and noted the additional information provided to them at the meeting.</p>	
10.	<p>Introduction from the Chair of the Finance & Resources Committee</p> <p>David Pennell reported that it had been necessary to postpone the Committee's meeting scheduled to take place on 24th January 2017 until 14th March 2017.</p>	
11.	<p>Update on the College's financial position - Management Accounts – December 2016</p> <p>Members received the Management Accounts for December 2016 and the Vice-Principal, Finance & Resources, reported that the trading surplus was £342K against £365K for the period giving a negative variance of £23K. He confirmed no restructuring costs had currently been incurred and that within the period the MOT Centre had not been in operation thereby creating a £59K variance in income. Staffing costs were reported at £140K less than forecast. As a result the forecast year end operating surplus was £149K.</p> <p>Members reviewed the Summary of Financial Performance where all bar four of the KPIs were rated as green. It was noted that all four had been the subject of discussion and the reasons for them being Red rated related to the delay in income from the MOT Training Centre and the under recruitment of 16-18 year old learners where the allocation of 1,850 could not now be reached. The discussion moved to consider how the gap of £600K this will create in next year's funding will be closed with confirmation given that planned savings have reduced the figure to £330K and with further discussions with managers about closing the gap underway.</p> <p>Attention moved to compliance with the Bank Covenants where it was noted there is a need for them to be realigned as a consequence of pension changes to avoid the College being in technical breach. The Vice-Principal, Finance & Resources confirmed the banking covenants will be the subject of a detailed review by the Finance & Resources Committee.</p>	Clerk



	<p>In the course of their review of the commentary Members drew attention to a number of other matters including the staff utilisation figure which currently stood at 96.97% against the target of 97% in respect of which they questioned whether this figure was over scrutinised and, indeed, correct.</p> <p>Whilst the cash position was slightly below forecast the Vice-Principal, Finance & Resources expressed confidence that it will come back as forecast.</p> <p>The Vice-Principal, Finance & Resources informed Members that the February 2017 figures will be the subject of detailed scrutiny by the Finance & Resources Committee at its next meeting in March. In the meantime David Pennell, the Committee Chair, confirmed he had met with the Vice-Principal, Finance & Resources to discuss options relating to masts on the College estate.</p>	
12.	<p>Mid-Year Funding, Enrolment and Retention Report</p> <p>The paper, which was received, provided Members with a mid-year update on Enrolment, Funding and Retention all of which were key performance measures. Members noted Retention data is part of the College KPIs which would continue to be monitored by the Curriculum, Quality & Standards Committee. Funding and enrolments would continue to be monitored closely through the Finance and Resources Committee. In addition, the top-level data and performance relating to enrolment, funding and retention formed part of the College dashboard reported at every Corporation meeting.</p> <p>Members reviewed the table at Appendix 1 to the paper which outlined the current funding/enrolments against target for each of the main funding streams. Attention Focussed on Apprenticeships where it was noted the allocation of £1,373K was over the original figure. In relation to partners the position was slightly variable with Learning Curve indicating that tighter restrictions, including in relation to the location of delivery, meant they are unlikely to hit their target of £200K and that the figure should be revised downwards to £150K. The Vice-Principal, Finance & Resources reported that similar discussions had taken place with Aspire and GLADCA that had resulted in the need for him to seek approval form the Corporation to increase the allocation for Aspire by £75K to £200K.</p> <p>David Pennell asked about Learning Curve's pre-warning that it would be unable to achieve its contract. The Vice-Principal, Finance & Resources noted it was the College and the Company that had modelled it out and that as part of the process the need for all students to complete this year had been emphasised. The Assistant Principal, Partnerships & Skills, explained that Learning Curve delivered a lot of short health care programmes whereas Aspire worked with the unemployed. The former were dropping away whilst the latter work was growing. She went on to say that Learning Curve operated on-line and so was able to deliver across the country whereas the College wanted local delivery and to use the allocations for the benefit of local employers and students. When devolution was being mooted this had also encouraged regionalisation. Importantly, she also noted Aspire's Success and Retention rates were much better.</p> <p>With the benefit of discussion about the proposal, the increase in the allocation for Aspire from £125K to £200K was agreed unanimously. It was further agreed that no change will be made to the current allocations for Learning Curve and GLADCA.</p>	



	<p>Instead the potential requirement for change will be the subject of further consideration by the Finance & Resources Committee at its next meeting, after which any changes will be recommended to the Corporation.</p> <p>Turning to Retention Members received the Update at Appendix 2 of the paper. For the benefit of new Members the Vice Principal, Curriculum & Quality drew gave a brief outline of "Retention" and "Achievement" measures. She drew attention to the fact that the "Overall" Enrolments figure in column A may refer to a lower number of people as it captures individual enrolments, not numbers of students. Members commended the increase in Retention from 90.6% in 2014/15 to the current 94.7%. Turning to Achievement, the Vice Principal, Curriculum & Quality said she was pleased with the progress made as with the exception of "A" Levels, which comprised 11% of full time students, all areas were performing better than last year. Importantly, it was emphasised that not all "A" Level provision requires improvement.</p> <p>Members scrutinised the detailed information in the Appendices to the paper and noted the following additional points:</p> <ul style="list-style-type: none"> • Attendance was currently short of the target but improved on last year • Qualifications have been moved to HNCs and HNDs meaning students have two, one year programmes • The best case Achievement Rate for Apprentices was 72.6% with a Timely rate of 57.6%. The latter metric remained an area for concern with Members noting the challenges to improve it. Against the requirement for students to pass all parts, it was noted the last six withdrawals were due to them being unable to fulfil the English and Maths element which meant students did not achieve the apprenticeship framework. Members were informed that in the Health & Social Care area there are now just eight apprentices but 44 students utilising Adult Loans because there are no English and Maths requirements attached to loans. Asked about what areas are holding the College back, the Vice Principal, Curriculum & Quality said Hospitality was currently affecting the Timely completion rate. Overall, however, the College was moving forward. <p>David Pennell left the meeting at 7.05pm</p>	<p>VPR&R</p>
<p>13.</p>	<p>Introduction from the Chair of the Curriculum, Quality & Standards Committee The Committee Chair, Paul Wingfield, reported that the comprehensive papers and briefings delivered at the meeting covered much of what had been discussed by the Curriculum, Quality & Standards Committee. He referred to the discussion about teaching, learning and assessment that had taken place at the last Committee meeting and shared with Members the benefits derived from learning walks to both staff and Members.</p>	
<p>14.</p>	<p>Quality Improvement Plan 2016/17 ("QIP") Again, for the benefit of new Members, the Vice Principal, Curriculum & Quality explained how the annual Self-Assessment Report ("SAR") generated an action plan written around the Common Inspection Framework and key themes, including study programmes. Members' attention was drawn to the "Judgement" column in the QIP where the items listed had been drawn from the SAR and the actions required for improvement were set out. These included the following areas for further improvement:</p>	

	<ul style="list-style-type: none"> • Attendance, • Teaching, Learning and Assessment, around stretch and challenge • Apprenticeships • GCSE Maths • Equality & Diversity and Prevent <p>The QIP had been the subject of in-depth scrutiny by the Curriculum, Quality & Standards Committee before being brought to the full Corporation. It was confirmed that many of the actions required were already in place at that the extensive and growing QIP well documented the up to date position. In response to a question about the basis upon which the RAG ratings had been applied, it was confirmed it was based on the judgement and the completion of the actions required.</p> <p>The Board unanimously approved the finalised Quality Improvement Plan.</p>	
15.	<p>Equality & Diversity and Safeguarding Report</p> <p>The Vice Principal, Curriculum & Quality introduced the report and explained that as part of the Equality Duty, the College was required to publish three documents annually on its website:</p> <ul style="list-style-type: none"> • Single Equality Scheme • Equality and Diversity Report • Equality and Diversity Action Plan <p>In addition, the Vice Principal, Curriculum & Quality said she was also recommending publication of the Safeguarding Policy and Action Plan together with the LGBT Plus Policy 2016. She confirmed none of the documents were new but they were improved so as to address legislative changes.</p> <p>Alex Carty reminded Members about the response he had received from Trevor Gordon, the external facilitator at the recent Corporation Development Day on the theme of Equality and Diversity, Safeguarding and Prevent, about how the messages get to students. He had said it was through induction and in the classroom which the Vice Principal, Curriculum & Quality confirmed was the case via the themes being embedded naturally in lessons where appropriate as well as in tutorial and via posters. Emma Sheppard asked whether having a performance element of “FlashMob” had been considered in reply to which the Vice Principal, Curriculum & Quality said these ideas could definitely be built in and was asked by Members to see if the ideas could be followed through.</p> <p>Members commended the enormous work and details in the comprehensive report and noted the MIS data was now so strong it enabled reactive responses. This meant potentially vulnerable students could be identified thereby enabling early intervention and making safeguarding proactive. Sarah Hobbs, the Lead Safeguarding Governor, also commended the mindfulness work and said that in her view the College was leading the way due to its proactive approach to Safeguarding. She went on to remind Members about the key importance of Safeguarding and the recent Ofsted reports in which grades at a number of Colleges fell as a consequence of Safeguarding issues identified by inspectors.</p> <p>The Vice Principal, Curriculum & Quality endorsed the view that proactivity was the</p>	VPCQ



	<p>key along with resilience and the coping strategies that were in place. Paul Wingfield commended the position and said all Members were now far more aware of the full process.</p> <p>Members reapproved the Single Equality Scheme 2015/18, noting it had previously been approved in January 2016, and approved the Equality and Diversity Report for 2015/16 and the Equality and Diversity Action Plan 2015/18 for publication on the College's website together with the Safeguarding Policy and Action Plan and the LGBT Plus Policy 2016.</p>	<p>VPCQ</p>
<p>16.</p>	<p>Prevent Update, Risk Assessment and Action Plan</p> <p>Members received the paper that provided them with an update on the Prevent Duty and the College's Risk Assessment and Action Plan. The Vice Principal, Curriculum & Quality drew Members attention to the RAG rated Risk Assessment and reminded them of the need for them to be able to articulate the duty to Inspectors.</p> <p>Anthony Partington said Prevent was a key focus for Ofsted in the East Midlands and emphasised the need for Members to be clear its coverage was wider than the Islamist threat.</p> <p>In response to a question from Lauren Cleatheroe about student awareness, Alex Carty said he thought it would be helpful for students to explain the duty using video media. The Vice Principal, Curriculum & Quality said she was looking at how videos could be used around student issues. At the same time she acknowledged the website required investment to improve its functionality and so there would be a choice to be made. She said working with students to get videos made was a very good idea and that, overall, Safeguarding was well promoted amongst students with all Students have a Student Advisor and improved tracking and monitoring in place.</p>	
<p>17.</p>	<p>School and College Performance Tables</p> <p>The Report provided Members with an update on the recently published 2016 College Performance Tables. The Principal said the idea behind the Tables was that parents and students could look at and compare all 16-19 providers and benchmark data. Regrettably the data was polluted by students who come in with poor data which then moved into FE. It was also notable that the Tables only tracked approved qualifications, not all. As a consequence of these issues FE did not look good.</p> <p>The 2016 performance tables were published in January 2017 for the first four measures with Retention, the fifth, due to be reported in March 2017;</p> <ul style="list-style-type: none"> • Progress (A levels, Applied General qualifications) • Attainment (A levels, Applied General and Tech Level qualifications) • Progress (English and maths) • Sustained destinations • Retention. <p>The Principal explained schools and sixth form colleges do far better than FE against these performance measures probably influenced by their better understanding of how the measures work and therefore how to maximise performance, restrictive recruitment and exam entry practices, lower student retention (which was expected to be confirmed in March 2017 when the retention measures were published), low</p>	

	<p>numbers of English and maths GCSE resit students, a focus on smaller vocational qualifications (eg BTEC certificates) which are easier to pass but carry the same weight in the performance measures as the larger and more challenging qualifications that FE colleges deliver (eg BTEC extended diplomas) and the lack of rogue data in their progress scores.</p> <p>Whilst acknowledging the College could do better, Members noted the College compared favourably with other colleges in the county and scrutiny of the data about recent Grade 2 Colleges showed the College looked similar.</p> <p>The Principal confirmed she had raised the issue of rogue data with the Association of Colleges, the Association of Schools and Colleges and the Department for Education. Meanwhile in order to address the problem the following measures were in place:</p> <ul style="list-style-type: none"> • Tight recruitment – Right learner: Right course • In year progress tracking • Ensuring the withdrawal of students who will not achieve • Management of exam sittings. <p>Members noted the current Tables would not permit the outstanding results of the College's 19+ cohort to be included.</p> <p>Members received the Report and noted their application to the FE sector.</p>	
18.	<p>Mentoring Scheme for Students</p> <p>The subject had been discussed and the details of a scheme for HE students were approved by the Curriculum, Quality & Standards at its last meeting.</p>	
20.	<p>Register of Interests</p> <p>Members agreed the updated Register was correct, noting that the declarations in relation to the College's subsidiary company had been amended to reflect its change of name.</p>	
21.	<p>Any Other Business</p> <p>(i) <u>Skills Audit</u> – the Clerk reminded Members to complete their returns.</p>	
22.	<p>Date and time of the next meeting</p> <p>Wednesday 5th April 2017 at 5.30pm in the Conference Centre</p>	
	<p>Forthcoming Events</p> <p>The details of forthcoming events were noted.</p>	

The meeting ended at 7.37pm.

Signed 

Date 5.4.2017