

WE WELCOME YOUR VIEWS

COMPLAINTS AND PRAISE FORM

New College Stamford prides itself on the level of service it offers to students, parents, carers, employers and the wider community.

The College is committed to resolving complaints in a timely and transparent manner, learning from events and changing practices.

Please complete this form (or ask someone to do it for you) and return to:-

Matt Shough
Assistant Principal Quality
New College Stamford
Drift Road
Stamford
Lincs
PE9 1XA

Telephone: 01780 484300 Ext. 378
Email: qualityimprovement@stamford.ac.uk

Date received:
Reference No:
Forward to:
Date:
Acknowledgement Date:

You can fill this out with someone else.

Name _____

Address _____

Postcode _____ Telephone _____ Email _____

Programme of Study _____

Student / Parent / Employer / Carer/ Other (please state) _____

Date of complaint or praise _____

What is your complaint or praise? *(Please explain as fully as possible)*

(If there is not enough space, please continue on additional sheets and attach them to this document)

Have you discussed this complaint or praise with anyone in the College?

Yes No

If 'Yes', who _____

What would you like to happen now?

I confirm that the information provided is true to the best of my knowledge.

Signed: _____ Date: _____